

Grant Expenditure and Narrative Reports**Early Literacy Support Block Grant**

Educator Excellence and Equity Division

California Department of Education

Instructions:

Each grant recipient is required to complete and submit the Year-to-Date (YTD) Expenditure and Progress Report Form and Budget Narrative Report Forms showing expenditures during Year 1 (December 1, 2020, through June 30, 2021).

Please complete all tabs before submission: Instructions & LEA Info, YTD Form, and Narrative Form Q3 (funds used for the purposes of conducting a root cause analysis, carrying out a needs assessment for each eligible school and preparing the LEA three-year Literacy Action Plan) and Q4 (Year 1 Funds).

The CDE understands that the Literacy Action Plan which includes your Three-Year Budget is due on May 30, 2021. As such we are requesting that the Quarter 3 Report only accounts for the grant funds (\$40,000 per LEA plus \$10,000 per participating eligible school) used for the purposes of conducting a root cause analysis, carrying out a needs assessment, and developing a three-year Literacy Action Plan. Please report any additional expenditures for Year 1 in the Quarter 4 Report against the approved Year 1 budget amount from your Literacy Action Plan.

Digital Signature: When the Expenditure Forms are completed and ready for signatures, save/export the YTD Form as a PDF to digitally sign the form for submission along with the Excel Version of the Budget Documents: YTD Form and Narrative Form(s). Please include LEA name and corresponding quarter in your file name. (e.g., Sample Elementary Y1Q3 ELSB Expenditure Report)

Email report to ELSBgrant@cde.ca.gov

Requested Information (will autopopulate onto the YTD Form)	Your Response
Local Educational Agency (LEA) Name:	Community Collaborative Charter School
Project Coordinator:	Dr. Christine McCormick
Project Coordinator Telephone Number:	(916) 286-5110
Project Coordinator Fax Number:	(916) 993-4167
Project Coordinator Email Address:	christine.mccormick@gcccharters.org
Fiscal Agent Contact (If different from the Project Coordinator):	Aaron Thornsberry
Fiscal Agent Telephone Number:	(916) 286-5142
Fiscal Agent Email Address:	aaron.thornsberry@gcccharters.org
Grant Award Number (listed on your Grant Award Notification):	20-25515-C0699-00
Grant Award Amount (listed on your Grant Award Notification):	\$388,823.00

Enter Year 1 Budget Amounts-- Q3: Enter funds used for the purposes of conducting a root cause analysis, carrying out a needs assessment for each eligible school and preparing the LEA three-year Literacy Action Plan, Q4: Enter Approved Year 1 Budget Amounts from Literacy Action Plan (Amounts will autopopulate onto the YTD Form).

Object Code	Approved Year 1 Budget
1000-1999 Certificated Salaries/Stipends	11,200.00
2000-2999 Classified Salaries	0.00
3000-3999 Employee Benefits	2,704.14
4000-4999 Books and Supplies	18,800.00
5000-5999 Services and Other Operating Expenditures	0.00
5200 Participant Travel/Project Staff Travel	0.00
5800 Professional/Consulting Services & Op. Exp.	15,000.00
SUBTOTAL	47,704.14
7300-7399 Indirect Costs	2,295.86
5100 Subagreement for Services	0.00
6000-6599 Capital Outlay	0.00
TOTAL	50,000.00

**Early Literacy Support Block (ELSB) Grant 12-1-2020 to 6-30-2023 Year-to-Date Expenditures and Progress Report
ELSB Grant Program - Year One (12/01/2020 - 06/30/2021) Expenditures**

California Department of Education
Educator Excellence and Equity Division
ELSB Grant Program
1430 N Street, Suite 4309, Sacramento, CA 95814

Please Note: The LEA information and the Budget and Expenditure Amounts will autopopulate from LEA Info and Narrative Form. Please select the correct check box for #4, #17, and #18.

1. Grant Award No.:	20-25515-C0699-00	Total Grant Award:	\$388,823.00	4. Reporting Time Frame (Select One) <input type="checkbox"/> (12/01/20 - 03/31/21) Due 04/30/21 <input type="checkbox"/> (04/01/21 - 06/30/21) Due 07/15/21
2. Local Educational Agency:	Community Collaborative Charter School			
3. Project Director:	Dr. Christine McCormick	Phone:	(916) 286-5110	
FAX Number:	(916) 993-4167	E-mail:	christine.mccormick@gccccharters.org	
Standardized Account Code Structure	Resource Code:	7810		
	Revenue Object Code:	8590		

EXPENSES FOR EACH COMPLETED PERIOD WILL AUTOPOPULATE BASED ON ENTRIES ON NARRATIVE FORM										
Object Code	Approved Year 1 Budget	1st PERIOD		2nd PERIOD		3rd PERIOD		4th PERIOD		CUMULATIVE TOTAL Total of All Periods
		Expenditure	Balance	Expenditure	Balance	Expenditure	Balance	Expenditure	Balance	
5. 1000-1999 Certificated Salaries/Stipends	11,200.00					0.00	11,200.00	0.00	11,200.00	0.00
6. 2000-2999 Classified Salaries	0.00					0.00	0.00	0.00	0.00	0.00
7. 3000-3999 Employee Benefits	2,704.14					0.00	2,704.14	0.00	2,704.14	0.00
8. 4000-4999 Books and Supplies	18,800.00					0.00	18,800.00	0.00	18,800.00	0.00
9. 5000-5999 Services and Other Operating Expenditures	0.00					0.00	0.00	0.00	0.00	0.00
10. 5200 Participant Travel/Project Staff Travel	0.00					0.00	0.00	0.00	0.00	0.00
11. 5800 Professional/Consulting Services & Op. Exp.	15,000.00					0.00	15,000.00	0.00	15,000.00	0.00
12. SUBTOTAL	47,704.14					0.00	47,704.14	0.00	47,704.14	0.00
13. 7300-7399 Indirect Costs	7.13%	2,295.86				0.00	2,295.86	0.00	2,295.86	0.00
14. 5100 Subagreement for Services		0.00				0.00	0.00	0.00	0.00	0.00
15. 6000-6599 Capital Outlay		0.00				0.00	0.00	0.00	0.00	0.00
16. TOTAL	50,000.00					0.00	50,000.00	0.00	50,000.00	0.00

17. Budget Revision Requested (10% rule) **18.**
 Check the box that applies. Check the box that applies.
A Budget Revision is required for changes over 10 percent on any line item (either an under expenditure or over expenditure).
If yes is checked, a Budget Revision Request and Justification forms must be attached for review and approval.

This is to certify that the Year-to-Date Expenditures and Progress Report has been prepared in accordance with the applicable Federal and State regulations. To the best of my knowledge, the data contained in this report are true and accurate. Any program results are supported by documented deliverables (i.e., professional development/products) on file at the Local Educational Agency.

19.

Dr. Christine McCormick <i>Christine McCormick</i>	05/10/2021
<i>Project Director (Printed Name and Signature)</i>	<i>Date</i>
Aaron Thornsberry	
<i>Superintendent Designee (Printed Name and Signature)</i>	<i>Date</i>
<i>Other Signature, if required (Printed Name and Signature)</i>	<i>Date</i>

20.

<i>CDE Fiscal Monitor's Approval</i>	<i>Date</i>
<i>CDE Project Monitor's Approval</i>	<i>Date</i>
<i>CDE Administrator's Approval</i>	<i>Date</i>

